



Schweizerische Eidgenossenschaft
Confédération suisse
Confederazione Svizzera
Confederaziun svizra

Consulate General of Switzerland

102 Maker Chambers IV, 10th floor
222 Jammalal Bajaj Marg
Nariman Point
Mumbai - 400 021

Telefon: 0091 22 22 88 45 63 / 64 / 65
Fax: 0091 22 22 85 65 66 / 06 26
E-mail: mum.vertretung@eda.admin.ch

All students need to schedule their interviews either by email or phone through the VFS Application Centre and appear personally on the allotted time and date at the Consulate.

STUDENT VISA

Foreign nationals can study in Switzerland for a period of up to 3 months without a student/residence permit. However, if their stay exceeds 3 months within one year a permit has to be applied for.

The application has to be submitted to the Swiss Consulate General which will then be forwarded to the Cantonal authority, in Switzerland. The whole process may take up to 12 weeks.

Switzerland Visa Application Centre
2nd Floor, Aurum House, Plot no. 25,
Dadyseth lane,
Chowpatty Bandstand,
Babulnath,
Mumbai – 400007

Tel: 0091-22-6610 3407

E-mail: infoswiss.westin@vfhelpline.com

Website: www.vfs-ch-in.com

Requirements:

- **3 applications forms for a long stay visa (visa D) will be accepted**, fully completed and signed by the applicant. (www.eda.admin.ch)
- Valid passport with available pages for visa sticker and of “standard” quality (not damaged, torn, faded etc). Will be handed back to you after the interview.
- Your previous passport. Of available
- 4 new passport sized photographs (size 35-40mm in width, no copy or scanned photograph). 3 photograph should be pasted on the three forms and the other photo to be given alongwith the application. **Stapled or pinned photographs would not be accepted.**
 - Not more than 6-months old
 - 35-40 mm in width; close-up 80% of the photograph
 - in sharp focus and clear
 - no mat finish
 - of high quality with no ink mark or creases

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- show looking directly at the camera
- show skin tones naturally
- have appropriate brightness and contrast
- printed on high-quality paper and at high resolution
- be colour-neutral
- show eyes open and clearly visible- no hair across eyes
- show facing square on to the camera, not looking over one shoulder (portrait style) or tilted, and show both edges of face clearly
- taken with a plain light-coloured background which is in contrast with the clothes.
- taken with uniform lighting and not show shadows or flash reflections on face and no red eyes

If the applicant wears glasses:

- the photograph must show eyes clearly with no flash reflection off the glasses, and no tinted lenses (if possible, avoid heavy frames and wear lighter framed glasses). The frames should not cover any part of the eyes
- head coverings are not permitted except for religious reasons, but facial features from bottom of chin to top of forehead and both edges of face must be clearly shown
- photograph must show applicant only (no chair backs, toys, or other people visible), looking at the camera with a neutral expression and with mouth closed

The following documents have to be submitted in original as well as copies in triplicate of the same:

- A curriculum vitae including an explanation of the intentions of the applicant in Switzerland
- An attestation from the school/college/university in Switzerland (acceptance letter)
- Receipt of payment of school fees from Switzerland
- Type-written declaration by the applicant stating that he/she will return to India on the completion of his/her studies
- Affidavit/covering letter on business letterhead from the sponsor stating that he/she would bear the study expenses.
Copies of first and last pages of passport.
- Evidence of financial resources (Bank statement/Certificate, Income-Tax papers) of the applicant or the person who sponsors his/her education. Fixed Deposits will not be considered.
- Letter from the bank confirming that the loan (if any) has been sanctioned
- Proof of academic qualification (Certificates, diplomas)

The above mentioned documents have to be **clipped together (not stapled)** in order as mentioned above.

All individuals applying for a student visa will be charged the following fees provided they are going to **stay over a period of 90 days in Switzerland**. The below mentioned fees need to be paid vide **3 individual demand drafts** in favour of **Consulate General of Switzerland, Mumbai**.

Visa Fees	INR 4200
Language Gradation	INR 4300
Postage	INR 300

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Students who are accepted at **ETH and EPFL for an internship** (will receive a stipend) have to pay only **INR 300 as postage fee** for the forms to be sent to Switzerland.

The decision to conduct a language test rests solely with this Consulate General.

No enquiries on telephone / e-mail will be entertained after the submission of the application.

IMPORTANT:

Photocopies of all relevant documents must be provided for the Consulate.

Do not submit originals. Once submitted, no document will be returned.

Please note that this is not exhaustive list. If necessary, you may be requested to bring additional documentation or to appear for a personal interview.